



WEST ELEMENTARY SCHOOL NEWS

BE RESPONSIBLE. BE RESPECTFUL. BE SAFE.

September 2016

Dr. Brian Saenz, Principal

Mrs. Helen Andrews, Assistant Principal

MORNING ROUTINE

UPCOMING EVENTS:

- The school building opens at 7:15
- Students eating breakfast should arrive no later than 7:45
- All students should be in the gym for morning meeting at 8:00
- Students who arrive after 8:00 must be signed into the office by an adult.

September 15

BoBo's Pizza Sales End

Orders delivered on Oct. 4th

September 23

Fall Fest 4-7 p.m. @ Gilson Brown

Food, Games and Fun!

Volunteers are Needed

September 23

Progress Reports Issued

September 30

Early Dismissal @ 12:25 pm

September 19

PTG Meeting 6:30pm

West Elementary

Beginning September 13

Reach Out and Read

Tuesday-Friday, 7:30-7:55 am

(2nd Grade Only)

STUDENT PICK UP

Parents, we want to thank you for your patience as we have made changes to our parent pickup procedure. The current routine will continue throughout the school year. Students who are picked up by their **parents must be signed out** each day in the gym. We realize that this may be a bit inconvenient, but we have to keep the safety of our students a top priority. When picking up your child, you will need to park in the back parking lot and enter the rear gym doors. Please adhere to the parking spaces marked on the pavement so you are not blocking traffic. Please park in the back or on State Street from 2:00-2:30 so that you are not blocked by the buses. **If you are making a change in your child's transportation, please call the school office before 1:45 so the office can process the change.** If a different adult will be picking up your child, make sure that the office has been notified and that the adult has a **photo ID** with them. The school will follow the transportation plan that you have filed in the office.



VISITORS TO THE BUILDING

All persons entering the building are required to report to the office, sign in, and obtain a visitor's badge before going to classrooms or other parts of the building for any reason. All visitors will be asked to **show ID**

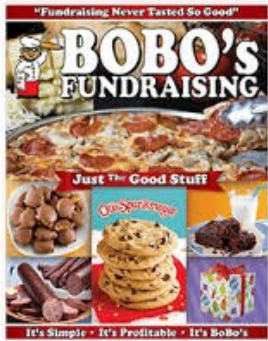
before being given a visitor's badge. We appreciate your cooperation in helping to make West Elementary School a safe place for your child. Please note that as per district policy, parents must complete a

request form when asking to observe in a classroom. This process could take up to three days.





BOBOS PIZZA FUNDRAISER



We are pleased to kick-off our Fall fundraiser and partner up with BoBo's Fundraising. We will be offering BoBo's Just the Good Stuff Brochure, which features BoBo's St. Louis-Brand Pizzas, cookie dough, desserts, chocolates, cheese and sausages and gift wrap products to choose from. The profits from this fundraiser will be used to directly benefit the students at West Elementary.

Sale ends 9/15
Delivery date 10/4
Thank you for your support!

A MESSAGE FROM PTG :

Volunteer Opportunities:

Mini Art will begin soon. There is still a need for parent volunteers who can help with set-up and clean-up and assist students with projects. If you would like to come and see what Mini Art is all about and don't mind volunteering a couple of mornings any month, we would love for you to join us! (618) 463-2134.

PTG meetings will be held on the 3rd Tuesday of each month at 6:30. Babysitting is available. Please check the newsletters and the marquee for dates and times. We are always thrilled when new parents are willing to support our cause. If you have any questions about PTG, you can email westptg@gmail.com

If you would like to volunteer for any upcoming PTG projects, please notify the office and they will give you the information. (618-463-2134)

Like us on Facebook for up to date information; Search "West Elementary PTG"

SCHOOL PICTURES



Lifetouch will be taking yearbook and individual pictures on **October 19**. Order packets will be sent home with your child. Completed forms and payment to order individual pictures must be sent to school with your child on **October 19** All students will have their picture taken that day for our yearbook; however, students must have a completed packet and payment to order pictures for home use.



Lunch Policy...

Parents are welcome to sign their children out and take them to lunch during their scheduled lunch time. However, due to space constraints, we cannot allow parents to eat with their children in the lunchroom. If you would like to bring your child a special lunch and have lunch together it can be arranged outside of the cafeteria. Thanks for your understanding.

West Elementary Mission

Students at West Elementary School will master the core curriculum and develop skills in the areas of communication, organization and social interactions. Learning will be measured through the use of standardized and curriculum based tests, informal assessments, and data analysis. The learning community will provide resources and programs to maximize student achievement.